

CORRESPONDENCE UPDATE – INFORMATION REPORT

Background

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered during that meeting. This cover report provides a record of those letters and any other correspondence received since the previous Committee meeting.

Issues

2. At the Committee meeting on the 10 November Members considered the following items:
 - Litter Management & Enforcement in Cardiff;
 - Modified In House – Neighbourhood Services Project;
 - Cardiff's Future Waste Facilities – Member Update.
3. After the meeting the following letter was sent by the Chair of the Environmental Scrutiny Committee:
 - A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment following the meeting on the 10 November – attached as **Appendix 1**.
4. Since the last correspondence report the following reply has been provided to a letter written on behalf of the Environmental Scrutiny Committee. This is listed below:

- A reply to the letter sent to Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability following the Environmental Scrutiny Committee meeting on 14 July – attached as **Appendix 2**.

Legal Implications

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

7. The Committee is recommended to note the content of the letter contained in **Appendices 1 & 2.**

Marie Rosenthal

Director of Governance & Legal Services

2 December 2015